

FULL BOARD MEETING MINUTES
of the
BOARD OF PHYSICAL THERAPY EXAMINERS
301 S PARK AVE, SMALL CONFERENCE ROOM, HELENA, MT
10:20 AM – 12:02 PM
AUGUST 1, 2018

1. Call to Order - Establish Quorum - Introduction of Board & Staff Members Present (00:00:19)

Board Members Present:

Ms. Kelsey Wadsworth - Board Chair – via conference call
Ms. Dawn Christian - via conference call
Ms. Holly Claussen - via conference call
Ms. Jennifer Lorengo
Mr. Pat Goodover

Staff Present:

Ms. Linda Grief, Executive Officer
Mr. Brad Jones, Board Counsel
Kevin Maki, Board Counsel
Ms. Barb McAlmond, Administrative Specialist

Others Present:

Ms. Susanne Smith - via conference call

2. Approval and Tentative Modification of Agenda Order- (00:02:18)

Motion: (00:02:56) Mr. Goodover moved to approve the agenda with modifications as needed. Ms. Christian seconded the motion. The motion carried.

3. Review Minutes – (00:03:19)

- a. **April 11, 2018 Full Board**
- b. **April 11, 2018 PT Compact Committee**
No changes or corrections were noted.

4. Public Opportunity to Comment - (00:03:54)

(Presiding Officer Statement) “Under this item, the Board will offer an opportunity to members of the public in attendance to comment on any public matter under the jurisdiction of the Board that is not on the agenda of this meeting. While the Board cannot take action on any issues presented, the board will listen to comments and may ask staff to place the issue on a subsequent agenda. The presiding officer may limit the comment period in order to proceed with the board meeting.”

No public comment was noted.

5. Division Update – Todd Younkin, Division Administrator- FYI-Mr. Younkin was not present at this meeting.

6. Board Action – (00:4:35)

- a. **Welcome New Board Attorney – Brad Jones (00:04:40)**
- b. **Board Member Appointments/Elections/Committee and Panel Assignments – (00:05:59)**
Motion: (00:12:42) Ms. Wadsworth moved to appoint Ms. Lorengo as a representative for the PT Compact Commission. Ms. Christian seconded the motion. The motion carried.
Motion: (00:14:57) Ms. Lorengo moved to appoint Ms. Claussen to screening panel and appoint Ms. Christian to the adjudication panel. Ms. Christian seconded the motion. The motion carried. Ms. Lorengo will be the chair of the screening panel.
- c. **Non-Routine Application – Susanne Smith – Board Motion (00:17:48)**
Ms. Susanne Smith was present via conference call.

Motion: (00:30:03) Mr. Goodover moved to approve Ms. Smith's application for licensure. The motion was not seconded. The motion failed.

Motion:(00:38:08) Mr. Goodover moved to approve the application for licensure upon meeting all other licensing requirements. Ms. Claussen seconded the motion. The motion carried.

d. License Requirements Appeal – Grace Magaso – Board Motion (00:47:18)

Motion: (01:00:46) Mr. Goodover moved to approve Ms. Magaso application contingent upon her taking and passing each section of the TOEFL exam in accordance with the standards set by the FSBPT, which were previously provided to her and with the direction to the licensing staff that when this is completed she is appropriate to continue with the next step in the licensure process. Ms. Christian seconded the motion. The motion carried.

e. FBPT Board Member Training – June 8-10, 2018 – Pat Goodover (01:01:57) Mr. Goodover reported that he greatly benefitted from the training. FYI-No board action required.

f. FSBPT Leadership Issues Forum Meeting- July 14-15, 2018 – Jennifer Lorengo (01:04:51) Ms. Lorengo reported on the highlights of the meeting. FYI-No board action required.

g. FSBPT Annual Meeting – October 25-27, 2018 – Board Motion (01:11:19)

Motion: (01:17:37) Ms. Wadsworth moved for Department approval to send Mr. Goodover, Ms. Wadsworth and Ms. Grief to the FSBPT annual meeting in October. Ms. Lorengo seconded the motion. The motion carried.

h. Legislation – Update (001:18:45) No board action required.

i. **MCA 37-11-105 Supervision**

ii. **MCA 37-301 License Required**

iii. **MCA 37-303 Qualifications**

iv. **MCA 37-11-304 Application for Exam**

v. **MCA 37-11-311 Display of License**

vi. **MCA 37-11-316 PT Compact** - Legal staff reported that the Department would be carrying a bill to incorporate the FBI fingerprint background check.

i. Board Member Training – CLEAR Modules - Board Discussion (01:24:37) Staff reminded the members to complete their CLEAR training.

j. Scheduling of Next Meeting (01:26:42)

November 28, 2018- Conference Call

Screening Panel-9:00 a.m.

Full Board -10:00 a.m.

7. PT Compact Commission – Board Review (01:31:16)

a. **Welcome Letter**

b. **PT Compact Commission Rules Notice**

c. **PT Compact Commission Rules**

d. **PT Compact Commission Update - May**

e. **PT Compact Commission Update - July**

8. Correspondence – Board Review (01:32:49) FYI-No board action required.

a. **FSBPT News Briefs April**

b. **FSBPT News Briefs May**

c. **FSBPT News Briefs June**

d. **FSBPT Faculty Newsletter**

e. **FCCPT News Second Quarter**

9. Executive Officer Report – Board Review (01:33:30) FYI-No board action required.

a. **Budget Report for Fiscal Year 2018 (01:33:37)**

b. **5 Year History**

c. Application Report (01:35:36)

10. Legal Report – Board Review (01:36:50) FYI-No board action required.

a. DLI Memo

b. FTC Case

c. Compliance Report (01:43:30)

11. Adjourn (01:44:32)

Ms. Wadsworth adjourned the meeting at 12:02 p.m.

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